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**ORDINARY MEETING**

**OF**

**TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE**

**MINUTES**

Time: 07.00 pm  
Date: Thursday, 7 April 2016  
Venue: Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington

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**PRESENT**

Graeme Hansen  
Margaret Lucas (Chair)  
Jack Marshall  
Alistair Sutton  
Robert Tredger  
Graeme Hansen



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## 1 Meeting Conduct

### 1.1 Apologies

No apologies were received.

### 1.2 Conflict of Interest Declarations

The following conflicts of interest were declared:

Alistair Sutton declared a conflict of interest in relation to application 15 – Tawa Squash Rackets Club Incorporated.

Robert Tredger declared a conflict of interest in relation to the following applications:

- application 13 – Tawa Community Patrol Charitable Trust
- application 4 – Rotary Club of Tawa Charitable Trust and;
- application 11 – Tawa Community Gardens.

The Chair, Margaret Lucas, declared a conflict of interest in relation to the following applications:

- application 8 – Tawa Central Kindergarten
- application 9 – Tawa College Restorative Practice training
- application 10 – Tawa College Survivor Challenge
- application 14 – Tawa Schools and Community Music Festival
- application 16 – Tawa Youth and Families Trust

### 1.3 Confirmation of Minutes

#### **Moved Margaret Lucas, seconded Alistair Sutton**

That the Tawa Community Board Grants Subcommittee:

Approve the minutes of the ordinary meetings held on 27 March 2014 and 26 March 2015, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting, noting a correction to 27 March 2014 minutes to read “Tawa College” and not “Tawa Colleague”.

Carried

### 1.4 Public Participation

#### **1.4.1 Murray Lucas (Principal Tawa College) and Brendan Henderson (Principal Tawa Intermediate)**

Principals Murray Lucas and Brendan Henderson spoke to the Subcommittee in support of application 9 - Restorative Practice Training.

#### **1.4.2 John Gibbs (Trustee Tawa Youth and Families Trust)**

John Gibbs spoke in support of application 16 0 Tawa Youth and Families Trust.

### 1.5 Deputations

There were no deputations.

## 1.6 Items not on the Agenda

There were not items not on the agenda.

## 2. Reports

### 2.1 Tawa Community Grants February 2016

**Moved Margaret Lucas, seconded Graeme Hansen**, the following motion:

That the Tawa Community Board Grants Subcommittee:

1. Agree to suspend Standings Orders 3.11.8, 3.11.10 and 3.11.13 to allow the members to move and speak to multiple amendments.

A division was called for, voting on which was as follows:

**For:**

Graeme Hansen  
Margaret Lucas (Chair)  
Jack Marshall  
Robert Tredger  
Alistair Sutton

**Against:**

Majority Vote: 5:0

Carried

**Moved Margaret Lucas, seconded Jack Marshall**

That the Tawa Community Board Grants Subcommittee:

1. Agree to appoint Graeme Hansen as Chair when the following applications (where the Chair has declared a conflict of interest) are discussed and voted on:
  - application 8 – Tawa Central Kindergarten
  - application 9 – Tawa College Restorative Practice training
  - application 10 – Tawa College Survivor Challenge
  - application 14 – Tawa Schools and Community Music Festival
  - application 16 – Tawa Youth and Families Trust

Carried

**Moved Jack Marshall, seconded Margaret Lucas**

## Recommendations

That the Tawa Community Board Grants Subcommittee Grants subcommittee:

1. Receive the information.
2. Agree to fund applicant organisations as listed below:

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1	He Whanau Manaaki o Tararua Free Kindergarten Association Incorporated	Concrete paving	\$1,250	\$500	Contribution to improvements to outdoor area.
2	New Zealand Secondary Students' Choir	New Zealand Secondary Students' Choir International Representation: Tawa Members	\$2,000	\$0	Lower priority given other demand on funding, group can fundraise for costs of tour.
3	Pop-In Community Playgroup (umbrella-TawaLinden Anglican Church)	Christmas Parade Animals	\$400	\$200	Contribution to costs of activity at Tawa community event.
4	Rotary Club of Tawa Charitable Trust	Tawa Business Centre Hanging Flower baskets 2016 funding	\$3,000	\$2,000	Wide community benefit, positive feedback, support for replanting of hanging baskets.
5	Royal New Zealand Plunket Society Incorporated	Community Support Coordinator (CSC) Tawa and six parent education courses held in Tawa	\$4,440	\$600	Contribution to community support co-ordinator hours working with groups in Tawa
6	St Francis Xavier School	Ukulele Club	\$2,035	\$1,000	School based ukulele club, aim to involve wider community, instruments will be shared.
7	Tawa Basketball Club Incorporated	2016 Tawa Basketball Club Inc. Social League	\$2,000	\$0	Lower priority given demand on funding, the social league can be funded through user pays and other fundraising activity.

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8	Tawa Central Kindergarten - He Whaaui Manaaki O Tararua Free Kindergarten Assoc Inc	Replacement Couches	\$1,684	\$500	Contribution to costs of furniture for kindergarten, community benefit.
9	Tawa College	Restorative Practice Training	\$2,600	\$2,000	Community wide approach to addressing behaviour, broad community benefit, support for work in local schools.
10	Tawa College	Survivor Challenge	\$500	\$0	Support for fundraising - lower priority.
11	Tawa Community Gardens (Umbrella- Tawa Progressive and Ratepayers Assn)	Tawa Community Garden Stage 3	\$850	\$500	Contribution to community garden, contributing to insurance and other costs.
12	Tawa Community Light Party (Umbrella- Tawa New Life Church)	Tawa Community Light Party	\$900	\$850	Support for community event, to support healthy options; fruit, water or for technical costs (sound etc).
13	Tawa Community Patrol Charitable Trust	Patrol Car Operating Expenses	\$2,500	\$2,500	Support for active volunteer run community patrol.
14	Tawa Schools and Community Music Festival (Umbrella- Tawa College)	Tawa Goes To Town, Tawa Schools and Community Music Festival	\$5,000	\$3,000	Wide community benefit, high community participation, potential support for venue costs through Council subsidy.
15	Tawa Squash Rackets Club Incorporated	Membership Access Software Upgrade	\$1,304	\$0	Lower priority, club has ability to fund these improvements from trading and membership income.

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16	Tawa Youth and Families trust	Tawa Youth and Families Trust	\$2,000	\$750	Contribution to youth programme.
17	Wellington Red Hackle Pipe Band Inc	Wellington Red Hackle Pipe Cords	\$1,050	\$0	Lower priority given other applications.
Total			<b><u>\$33,513</u></b>	<b><u>\$14,400</u></b>	

The following amendments were moved and voted on.

**Moved Graeme Hansen, seconded Alistair Sutton, the following amendment:**

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Recommended	Amendments
1	He Whanau Manaaki o Tararua Free Kindergarten Association Incorporated	Concrete paving	90	\$1,450	\$1,250	\$500	<b>\$1,000</b>

Carried

**Moved Graeme Hansen, seconded Alistair Sutton , the following amendment:**

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Recommended	Amendments
2	New Zealand Secondary Students' Choir	New Zealand Secondary Students' Choir International Representation: Tawa Members	100	\$19,944	\$2,000	\$0	<b>\$1,000</b>

Carried

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**Moved Alistair Sutton, seconded Graeme Hansen , the following amendment:**

	Organisation	Project title	% from Tawa rate payin g area	Total Cost	Amount requeste d	Recommende d	Amendments
3	Pop-In Community Playgroup (Umbrella- TawaLinde n Anglican Church)	Christmas Parade Animals	100	\$620	\$400	\$200	<b>\$400</b>

Carried

Robert Tredger withdrew from the table due to a conflict of interest.

**Moved Margaret Lucas, seconded Graeme Hansen , the following amendment:**

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Recommende d	Amendments
4	Rotary Club of Tawa Charitable Trust	Tawa Business Centre Hanging Flower baskets 2016 funding	80	\$3,000	\$3,000	\$2,000	<b>\$1,600</b>

Carried

Robert Tredger returned to the table.

**Moved Graeme Hansen, seconded Alistair Sutton , the following amendment:**

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Recommende d	Amendments
5	Royal New Zealand Plunket Society Incorporate d	Community Support Coordinator (CSC) Tawa and six parent education courses held in Tawa	100	\$89,535	\$4,440	\$600	<b>\$0</b>

Carried

Moved Graeme Hansen, seconded Alistair Sutton , the following amendment:

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Recommended	Amendments
6	St Francis Xavier School	Ukulele Club	100	\$2,035	\$2,035	\$1,000	<b>\$0</b>

Withdrawn

Moved Margaret Lucas, seconded Robert Tredger , the following amendment:

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Recommended	Amendments
6	St Francis Xavier School	Ukulele Club	100	\$2,035	\$2,035	\$1,000	<b>\$600</b>

Carried

The Chair withdrew from the meeting due to a conflict of interest in relation to these applications **8, 9 and 10** and Graeme Hansen assumed the role of Chair.

Moved Alistair Sutton, seconded Graeme Hansen , the following amendment:

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Recommended	Amendments
8	Tawa Central Kindergarten - He Whaau Manaaki O Tararua Free Kindergarten Assoc Inc	Replacement Couches	65	\$1,684	\$1,684	\$500	<b>\$1,000</b>

Carried

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**Moved Jack Marshall, seconded Graeme Hansen , the following amendment:**

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Recommended	Amendments
9	Tawa College	Restorative Practice Training	95	\$2,600	\$2,600	\$2,000	<b>\$500</b>

Carried

Margaret Lucas resumed as Chair.

Robert Tredger withdrew from the table due to a conflict of interest.

**Moved Alistair Sutton, seconded Graeme Hansen , the following amendment:**

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Recommended	Amendments
11	Tawa Community Gardens (Umbrella-Tawa Progressive and Ratepayers Assn)	Tawa Community Garden Stage 3	95	\$850	\$850	\$500	<b>\$0</b>

Carried

Robert Tredger returned to the table.

**Moved Graeme Hansen, seconded Alistair Sutton , the following amendment:**

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Recommended	Amendments
12	Tawa Community Light Party (Umbrella-Tawa New Life Church)	Tawa Community Light Party	85	\$2,700	\$900	\$850	<b>\$900</b>

Carried

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The Chair withdrew from the table due to a conflict of interest in relation to application 14 and 16. Graeme Hansen assumed the role of Chair.

**Moved Alistair Sutton, seconded Robert Tredger , the following amendment:**

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Recommended	Amendments
14	Tawa Schools and Community Music Festival (Umbrella-Tawa College)	Tawa Goes To Town, Tawa Schools and Community Music Festival	95	\$53,534	\$5,000	\$3,000	<b>\$5,000</b>

Carried

**Moved Alistair Sutton, seconded Robert Tredger:**

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Recommended	Amendments
16	Tawa Youth and Families trust	Tawa Youth and Families Trust	100	\$28,644	\$2,000	\$750	<b>\$500</b>

Carried

The substantive motion was put in parts as follows:

- Recommendations 1, 2 and 3
- Recommendation 4
- Recommendations 5, 6 and 7
- Recommendations 8, 9 and 10
- Recommendation 11
- Recommendation 12
- Recommendation 13
- Recommendations 14
- Recommendations 15
- Recommendation 16
- Recommendation 17

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**Resolved**

That the Tawa Community Board Grants Subcommittee:

1. Receive the information.
2. Agree to fund application organisations as listed below:

	<b>Organisation</b>	<b>Project title</b>	<b>% from Tawa rate paying area</b>	<b>Total Cost</b>	<b>Amount requested</b>	<b>Amount granted</b>
1	He Whanau Manaaki o Tararua Free Kindergarten Association Incorporated	Concrete paving	90	\$1,450	\$1,250	\$1,000
2	New Zealand Secondary Students' Choir	New Zealand Secondary Students' Choir International Representation: Tawa Members	100	\$19,944	\$2,000	\$1,000
3	Pop-In Community Playgroup (Umbrella-TawaLinden Anglican Church)	Christmas Parade Animals	100	\$620	\$400	\$400

**Carried**

Robert Tredger withdrew from the table due to a conflict of interest.

	<b>Organisation</b>	<b>Project title</b>	<b>% from Tawa rate paying area</b>	<b>Total Cost</b>	<b>Amount requested</b>	<b>Amount granted</b>
4	Rotary Club of Tawa Charitable Trust	Tawa Business Centre Hanging Flower baskets 2016 funding	80	\$3,000	\$3,000	\$1,600

**Carried**

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Robert Tredger returned to the table.

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Amount granted
5	Royal New Zealand Plunket Society Incorporated	Community Support Coordinator (CSC) Tawa and six parent education courses held in Tawa	100	\$89,535	\$4,440	\$0

Carried

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Amount granted
6	St Francis Xavier School	Ukulele Club	100	\$2,035	\$2,035	\$600

Carried

	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Amount granted
7	Tawa Basketball Club Incorporated	2016 Tawa Basketball Club Inc. Social League	50	\$11,864	\$2,000	\$0

A division was called for, voting on which was as follows:

**For:**

Margaret Lucas (Chair)  
Jack Marshall  
Robert Tredger  
Alistair Sutton

**Against:**

Graeme Hansen

Majority Vote: 4:1

Carried

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Margaret Lucas withdrew from the meeting due to a conflict of interest in relation to applications 8, 9 and 10. Graeme Hansen assumed the role of Chair.						
	<b>Organisation</b>	<b>Project title</b>	<b>% from Tawa rate paying area</b>	<b>Total Cost</b>	<b>Amount requested</b>	<b>Amount granted</b>
8	Tawa Central Kindergarten - He Whaaui Manaaki O Tararua Free Kindergarten Assoc Inc	Replacement Couches	65	\$1,684	\$1,684	\$1,000
						<b>Carried</b>
	<b>Organisation</b>	<b>Project title</b>	<b>% from Tawa rate paying area</b>	<b>Total Cost</b>	<b>Amount requested</b>	<b>Amount granted</b>
9	Tawa College	Restorative Practice Training	95	\$2,600	\$2,600	\$500
A division was called for, voting on which was as follows:						
<b>For:</b> Graeme Hansen Jack Marshall Alistair Sutton			<b>Against:</b> Robert Tredger			
Majority Vote: 3:1						<b>Carried</b>
	<b>Organisation</b>	<b>Project title</b>	<b>% from Tawa rate paying area</b>	<b>Total Cost</b>	<b>Amount requested</b>	<b>Amount granted</b>
10	Tawa College	Survivor Challenge	90	\$1,650	\$500	\$0
						<b>Carried</b>
Margaret Lucas resumed as Chair.						
Robert Tredger withdrew due to a conflict of interest for application 11.						
	<b>Organisation</b>	<b>Project title</b>	<b>% from Tawa rate paying area</b>	<b>Total Cost</b>	<b>Amount requested</b>	<b>Amount granted</b>

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11	Tawa Community Gardens (Umbrella- Tawa Progressive and Ratepayers Assn)	Tawa Community Garden Stage 3	95	\$850	\$850	\$0
Robert Tredger returned to the table.						<b>Carried</b>
	<b>Organisation</b>	<b>Project title</b>	<b>% from Tawa rate paying area</b>	<b>Total Cost</b>	<b>Amount requested</b>	<b>Amount granted</b>
12	Tawa Community Light Party (Umbrella- Tawa New Life Church)	Tawa Community Light Party	85	\$2,700	\$900	\$900
Robert Tredger withdrew due to a conflict of interest for application 13.						<b>Carried</b>
	<b>Organisation</b>	<b>Project title</b>	<b>% from Tawa rate paying area</b>	<b>Total Cost</b>	<b>Amount requested</b>	<b>Amount granted</b>
13	Tawa Community Patrol Charitable Trust	Patrol Car Operating Expenses	100	\$3,000	\$2,500	\$2,500
Robert Tredger returned to the table. The Chair withdrew due to a conflict of interest for application 14 and Graeme Hansen chaired.						<b>Carried</b>
	<b>Organisation</b>	<b>Project title</b>	<b>% from Tawa rate paying area</b>	<b>Total Cost</b>	<b>Amount requested</b>	<b>Amount granted</b>
14	Tawa Schools and Community Music Festival (Umbrella- Tawa College)	Tawa Goes To Town, Tawa Schools and Community Music Festival	95	\$53,534	\$5,000	\$5,000
Margaret Lucas resumed as Chair. Alistair Sutton withdrew due to a conflict of interest for application 15.						<b>Carried</b>

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	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Amount granted
15	Tawa Squash Rackets Club Incorporated	Membership Access Software Upgrade	60	\$1,695	\$1,304	\$0
						<b>Carried</b>
Margaret Lucas withdrew due to a conflict of interest for application 16. Graeme Hansen assumed the role of Chair. Alistair Sutton returned to the table.						
	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Amount granted
16	Tawa Youth and Families trust	Tawa Youth and Families Trust	100	\$28,644	\$2,000	\$500
						<b>Carried</b>
Margaret Lucas resumed as Chair.						
	Organisation	Project title	% from Tawa rate paying area	Total Cost	Amount requested	Amount granted
17	Wellington Red Hackle Pipe Band Inc	Wellington Red Hackle Pipe Cords	25	\$1,050	\$1,050	\$0
				<b>Total</b>	<b>\$33,513</b>	<b>\$15,000</b>

**Carried**

The meeting concluded at 8.44 pm.

Confirmed: \_\_\_\_\_  
Chair